

**ERITREAN RELIEF ASSOCIATION (UK)**

**Annual Report  
&  
Accounts for the  
Year ended 31<sup>st</sup> March 2012**

**Registered Company No: 2294497**

**Registered Charity No: 800543**

**Reporting Accountant: Fitsum F Michael** BA FCCA MBA

**Eritrean Relief Association (UK)**  
(A Company Limited by Guarantee)

**Company Information:**

**Trustees/Directors** Seble Ephrem, Chairman  
Yohannes Fassil, Treasurer  
YergalemTewelde, Secretary  
Habtom Tesfai  
Mebrak Ghebrewoldi  
Mehretab Habtu  
Shanet Zeru  
Tesfaldet W. Ghilazgi  
Tewelde W. Kidan (Trustee)

**Secretary** Yergalem Tewelde

**Reg. Charity Number** 800543

**Reg. Company Number** 2294497

**Registered Office** Robin House  
2A Iverson Road  
London, NW6 2HE

**Reporting Accountant** Fitsum F Michael BA FCCA MBA  
14 Bushfield Close  
Edgware, Middlesex  
HA8 8XT

**Bank** HSBC Bank plc  
Kilburn Branch  
50-52 Kilburn High Road  
London  
NW6 4HJ

# **ERITREAN RELIEF ASSOCIATION UK (ERA-UK)**

(A company limited by guarantee)

## **TRUSTEES' REPORT**

**For the year ended 31<sup>st</sup> March 2012**

The Board of Trustees present herewith their report and the externally examined financial statement for the year ended 31<sup>st</sup> March 2012.

### **OUR ORGANISATION**

The Eritrean Relief Association in United Kingdom has been registered as a UK charity and constituted as a company, limited by guarantee since 1988. ERA-UK has been operating and providing services as an unincorporated association since 1982. It is governed by a Memorandum of Articles of Association and the Board of Trustees is responsible for setting the strategic direction of the organisation for establishing policy. All Trustees and directors are not remunerated by the organization and possess managerial, professional and volunteering experience. The Trustees are appointed by the Board on the recommendation of other Directors.

### **ACHIEVEMENTS**

In furtherance of our continued objectives, this year ERA-UK undertook:

- In partnership with regenerist Ltd ERA UK has successfully bid for £8,752 capacity building project funding from the Awards for All grant of the Big Lottery Funds. The project will be implemented during 2012.
- We have recruited and supported seven runners to take part in the British10K London Run in July 2011. The group raised a total of £4,831 (including Gift Aid) towards Bidho and Autism projects.
- ERA UK has supported a volunteer who took part in the Virgin Triathlon in September 2011, raising £208 for vulnerable children in Eritrea.
- Lewes dinner event in July 2011 raised £1160.00 towards vulnerable children.
- A festive season fundraising dinner held in December 2011 raised £639. This does not include three prizes worth £ £250.00 donated for the raffle on the day.
- Charity collection boxes at grocery shops and newsagents raised £431.
- As requested by our partners, National Bidho Association, ERA-UK acquired a variety of food items to supplement the needs of their beneficiaries. The cost was £7,202 excluding shipping costs (to be paid in 2013).
- A video camera with projector, glucometers, lancets and test strips were donated to our partners, the Eritrean National Diabetics Association, in accordance with their request. The overall cost including airfreight was £2,366.
- Capacity building assistance was provided to a PhD student from Southbank University who was doing a research on Eritrean history and food.
- A series of meetings and discussions with partners and visits to beneficiaries in Eritrea was carried out with our Trustee who was in Eritrea in January/February 2012. New partnerships requests were also presented to ERA-UK. These will be further discussed in the next financial year following ERA-UK Board consultation.

## **HOW WERE FUNDS SPENT?**

Our funds this year were raised through the 10K sponsored runners in July 2011; through regular Direct Debit donations of supporters; a charity dinner by friends in Lewes, East Sussex; charity collection tins; and Gift Aid claims received from HMRC paid on behalf of UK taxpaying donors. We will also implementing the capacity building project supported by the Big Lottery Fund.

All purchases, shipping costs and services provided to our partner recipients in Eritrea, the National Bidho Association (for HIV/AIDS) and Eritrean National Diabetic Association was based in accordance to mutual consultation and in furtherance to their needs and requests.

All of the above mentioned partners have acknowledged receipt and provided letters of their appreciation. Their clear and transparent work delivered with passion and dedication drives us even more to continue our fund raising efforts to support them while they are in the process of developing vibrant, empowered, sustainable organisations and developing their eventual total self-reliance.

ERA-UK has no paid workers for its day to day running operations is therefore able to allocate 95% of all funds raised to go directly to target projects.

**We appeal on your compassion to assist us by completing our Gift Aid form so that we may continue our work in Eritrea.**

Please contact us at our address below for any information you may require in relation to helping the needy in Eritrea.

**Eritrean Relief Association (UK)**  
**Robin House, 2A Iverson Road**  
**London NW6 2HE**  
**Tel: 020 7328 7888**  
[www.era-uk.org](http://www.era-uk.org), e-mail: [info@era-org.uk](mailto:info@era-org.uk)

## **RESERVE POLICY**

The Trustees have agreed to designate a total of £36,566 for specific projects and funding contingency for the financial year 2012/13.

## **ACKNOWLEDGEMENTS**

The Board of Trustees gratefully acknowledges all financial donations, the tireless efforts of the sponsored runners, numerous businesses that raised funds by displaying ERA-UK charity boxes in their shops and general support shown by all who care for the welfare of Eritrea without whom we could not provide the services that we do.

We are also grateful to the Awards for All grant of Big Lottery Fund for funding our capacity-building project. Our partners the regenerist ltd. for their support and advice in assessing our IT needs, preparing the bid and delivering most of the project components.

**Additionally**, ERA (UK) is grateful for the following benefits in kind it received during this period:

- Rent-free occupancy of its office during this period. The benefactors, Ericommerce International Ltd., have also covered utilities including light, heating, council tax, security and insurance.
- The Accounts Report was independently examined by Mr. Fitsum Michael, BA, FCCA, MBA, for which he has made no charge.
- Mr. Tekle Tesfazion Fisehaye a Member of Accountant Technicians has kindly prepared the annual accounts for inspection by our external assessor/reporting accountant.

### **RISK MANAGEMENT**

The Trustees have reviewed the major risks to which the charity organisation may be exposed and have taken the necessary steps to mitigate such eventualities.

### **STATEMENT OF TRUSTEE RESPONSIBILITIES**

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the profit and loss of the charity for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently,
- Make judgments and estimates that are reasonable and prudent,
- State whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards, subject to any material departures as explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping appropriate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985.

The Trustees are also responsible for safe-guarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **ACCOUNTANT**

Mr. Fitsum F Michael was appointed as the reporting accountant in accordance with Section 385 of the Companies Act 1985. Mr. Michael is fellow member of the Association of Chartered Certified Accountants and held senior offices at global accountancy practices and financial service organisations. No fee was charged by Mr. Michael for conducting the independent examination and reporting on the accounts.

This report is approved on behalf of the Trustees on 1<sup>st</sup> December 2012 in accordance to the Special Exemptions available to small companies conferred in Part II of Schedule 8 of the Companies Act 1985.

Seble Ephrem  
Chairman

## **To The Members of Eritrean Relief Association (UK)**

We report on the accounts for the year ended March 31, 2012 set out on pages 6 and 7.

### **Respective responsibilities of the directors and reporting accountant**

As described on pages 1 to 4 the charitable company's directors and trustees are responsible for the preparation of the accounts. It is our responsibility to carry out procedures designed to enable us to report our opinion.

### **Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charitable company, and making such limited enquiries of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in my opinion

### **Opinion**

In our opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - i. the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
  - ii. the charitable company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(5) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1)

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Fitsum F Michael BA FCCA MBA  
14 Bushfield Close  
Edgware, Middlesex HA8 8XT  
Reporting Accountant (2011)

Date: 1<sup>st</sup> December 2012

**Eritrean Relief Association (UK)**  
**Statement of Financial Activities for the year ended 31 March 2012**

			2011/2012	2010/11
	Restricted Funds	Un- restricted Funds	Total	Total
<b>Incoming Resources</b>				
Donations	5,485	3,578	9,063	20557
Capacity Building Project Big Lottery Fund	8,752	-	8,752	
Donations in kind (office rent)	4,000	-	4,000	4000
Bank Interest	-	24	24	19
Other income	-	-	-	13
<b>Total incoming resources</b>	<b>18,237</b>	<b>3,602</b>	<b>21,839</b>	<b>24589</b>
<b>Resources expended</b>				
Medical equipment & supplies	1,841	-	1,841	-
Health & Nutrition supplies/HIV	7,203	-	7,203	1422
Autism protect materials	143	-	143	1839
Capacity Building Project	8,752	-	8,752	-
Eritrean Diabetic Ass (Cam recorder)	-	525	525	-
Telephone	-	358	358	664
Fundraising & Publicity	-	116	116	4577
Freight	-	-		876
Postage and administrative expenses	-	35	35	101
Insurance	-	182	182	-
Domain & Hosting	-	58	58	-
Bank charges	-	17	17	-
10K Exp	623	-	623	-
Membership subscription	-	-	-	44
Premises costs	4,000	-	4,000	4035
<b>Total resources expended</b>	<b>22,562</b>	<b>1,291</b>	<b>23,853</b>	<b>13558</b>
Net movement in resources			(2,014)	11031
Total funds brought forward			38,580	27549
Total funds carried forward			<b>36566</b>	<b>38580</b>

**Eritrean Relief Association (U. K)**  
**Balance Sheet**  
**31st March 2012**

	Notes	2011/12	2010/11
<b>Current Asset</b>			
Debtors and Prepayments		424	353
Bank accounts		36,512	38,583
Petty Cash		15	29
		36,951	38,965
<b>Liabilities</b>			
<b>Creditors: amounts falling due within one year</b>			
Accruals		385	385
<b>Net current assets</b>		<b>36,566</b>	<b>38,580</b>
<b>Total Assets less current liabilities</b>		<b>36,566</b>	<b>38,580</b>
<b>Funds</b>			
Designated/Restricted funds		15,854	34,236
Unrestricted funds		20,712	4,344
		<b>36,566</b>	<b>38,580</b>

